

Board of Selectmen
Minutes December 20, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
Robert Mantegari
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Brian Pay, 292 Rte. 125, electrical for reconstruction of building: signed by Board
- Holly Kunkemueller, 89 Haigh Road, electrical and solar array: signed by Board
- Sheila Bennett, 8 Michael Bennett Road, install 5 air handlers: signed by Board
- Karen Leonard, 9 Sanborn Way, generator: signed by Board
- GATO Properties, 272 Middle Road, demolition permit: signed by Board.

Joe Lombardo, New England Dragway, was present to discuss the 2017 racing permit. The schedule is almost the same. They will be closed the Saturday and Sunday prior to the national race. The Friday and Wednesday schedule is the same. Everything has been running smoothly and there have been no issues with the detail officers. Menter made a motion, 2nd by Mantegari to approve the 2017 NED permit. The motion carried with Artimovich abstaining as he works details on occasion.

Mantegari made a motion, 2nd by Artimovich to approve the minutes of 12/06/16 as written. The motion carried with Menter abstaining as he was not present.

Mantegari made a motion, 2nd by Artimovich to approve the nonpublic minutes of 12/06/16 as written. The motion carried with Menter abstaining as he was not present.

Harassment training for all full time and regular part time employees will be 1/10 from 1pm to 2:30pm. This is mandatory as required by Primex.

AED's have been ordered. Training will be 1/25 at 1pm to 4:30 at the BFD. We are anticipating 11 attendees. The town clerk will remain open, all other offices at the town office will be closed for training.

General Government budget was reduced by budcom by \$2000. This is the long range planning line which was funds to be used for grant writing/research. Clement asked what the board wanted to do. Mantegari made a motion, 2nd by Artimovich to send it back to budcom with more information. All were in favor.

Street light at South Road and Rte. 107 was turned on 12/14.

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Mantegari made a motion, 2nd by Artimovich for Christiansen to sign the fraud questionnaire for the 2016 audit. All were in favor.

Artimovich made a motion, 2nd by Mantegari for Christiansen to sign a one year contract with JP Pest Services for pest control at the BRC. All were in favor.

Artimovich made a motion, 2nd by Mantegari to sign the 2017 contract with CAI Technologies for the mapping update. All were in favor.

Clement would like the board to consider putting the tax cards online. CAI has a product Axis GIS that costs \$2400 annually with a \$2500 set up fee. Clement has compared this product to Web Access Pro, which is Patriot properties offering. The cost is similar but the real drawback is that with Web Access Pro you can only update ownership information 2 times a year. CAI's product would allow us to update that monthly as deeds are transferred. It will also reduce the annual mapping fee a few hundred as we will not need to send deeds to CAI any longer. Artimovich asked how we would pay for this. Clement would recommend a three year contract and pay the fees out of impact fees. Artimovich made a motion, 2nd by Mantegari to move forward with CAI to put the tax cards online. All were in favor.

Artimovich made a motion, 2nd by Mantegari for Christiansen to sign the 2017 contract with COEH DOT Consortium. All were in favor.

Christiansen made a motion, 2nd by Artimovich to sign the proclamation declaring January 22-28, 2017 as School Choice Week. All were in favor.

Artimovich made a motion, 2nd by Mantegari to approve 2 veteran's credits. All were in favor.

Mantegari made a motion, 2nd by Artimovich for Christiansen to sign the 2017 transmittal for HealthTrust. All were in favor.

Artimovich made a motion, 2nd by Mantegari to sign the 2017 contract with Mainstay. All were in favor.

Mantegari said there is a mailbox on Deer Hill Road that has been replaced 13 times. Clement will ask Robinson to take a look to see if it meet town standards.

Christiansen asked how many resumes have been received for the Chief's position. Clement has one and Lemoine has received a few. Artimovich suggested all resumes be directed to Clement and asked her to scan them to the board when the application deadline is met.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 6:34 pm. All were in favor.

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Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE:	12/20/2016		
Citizens General Fund:			
Previous Balance:	33,290.94		
Deposits:	78,968.15		
Payroll:	17,754.25	DD: 12,715.45	CKS: \$5038.80
FICA:	5,099.79		
to Impact Fees			
A/P: Regular	44,881.17		
Void check			
From MMA			
TO MMA	20,000.00		
Account Balance:	24,523.88		
Interest Earned YTD:	32.77		
MMA:			
Unrestricted Balance:	5,739,466.66		
Total Invested Funds:	5,739,466.66		
Interest Earned YTD:	5,032.83		